



B&E Excavation Permit

Safety Form No. 013

Rev: 0.2

Date: Nov 2019

Supplier/Contractor:	Exact location of excavation:	
Date:	Permit Requested by:	
Permit valid from (date): _____ To (date) _____		
Description of proposed works:		
	Yes	N/A
Has the area been scanned by a competent person using a Cable Avoidance Tool / Utility Mapping Services / Ground Penetrating Radar/ all practicable means etc.?		
Have you consulted with the B&E Dept. regarding local knowledge/ existing services?		
Have you reviewed existing campus drawings?		
Have the hazards associated with the proposed work been identified, risks assessed and controls documented in a S.P.A or R.A.M.S?		
Have the control measures been explained to each team member? Sign off by team?		
Are services visibly marked out beyond the area to be excavated?		
Will all known services be located by careful hand excavation as per H.S.A Code of Practice for Avoiding Danger from Underground Services (2016)?		
<p>HOLD POINTS – Permit is VOID & works must stop immediately if at any of the following are encountered (non-exhaustive list):</p> <ul style="list-style-type: none"> • Encounter unexpected concrete or additional service markings (boards, tiles, plastic tape etc.) • Trench wall collapse • Undermining adjacent structure • Gas in confined space • Failure of competent person to inspect excavation (where required) • Water ingress 		
<p>Supervisor for the work. I confirm the above controls are in place</p> <p>Name (Print): _____ Signature: _____ Date: _____</p> <p>Time: _____</p>		
<p>Authorisation of behalf of B&E Dept. I have issued permission for this dig to the contractor supervisor:</p> <p>Name (Print): _____ Signature: _____ Date: _____</p> <p>Time: _____</p>		
<p>HOLD POINT:</p> <p>Permit voided as a result of the following HOLD POINT being reached:</p> <p>Name (Print): _____ Signature: _____ Date: _____</p> <p>Time: _____</p>		