



Nottingham Business School

Nottingham Trent University

Partner Information Sheet 2021-22

Nottingham Trent University Nottingham Business School Erasmus code: UK NOTTING02	
University Website Nottingham Business School website Exchange Websites	<ul style="list-style-type: none"> • www.ntu.ac.uk • Nottingham Business School • https://www.ntu.ac.uk/international/study-and-courses/exchange-and-study-abroad
Contact details for incoming (to NBS) student exchanges Contact details for outgoing (from NBS) student exchanges Undergraduate student advisor Postgraduate student advisor	<ul style="list-style-type: none"> • nbs.incomingexchange@ntu.ac.uk • nbs.studyabroad@ntu.ac.uk • Donna Newman and Pam Catori
General Partnership Enquiries Email:	<ul style="list-style-type: none"> • nbs.internationalpartnerships@ntu.ac.uk
Email address incoming exchange applicants/ students can use for enquiries	<ul style="list-style-type: none"> • nbs.incomingexchange@ntu.ac.uk
Postal Address for transcripts and promotional materials	International Partnerships Nottingham Business School 902 Newton Building Nottingham Trent University Burton Street Nottingham NG1 4BU United Kingdom





Nottingham Business School

Nottingham Trent University

<u>Course offerings</u>	
Courses offered in English	All courses are provided in English.
Course Offerings	Undergraduate: Incoming Students (2 nd year of study year offered only tbc). Postgraduate: Incoming Students
Restricted programmes	Undergraduate: All Work-Based Learning Degrees are unavailable to study. Postgraduate: MSc 2yr courses, MBA programmes, CIM courses. Dual Award and Progression Degrees are only possible via contractual arrangements. Some specialised Economics courses are restricted, and partner institutions should contact us to request in advance of student applications to join. Curriculum choices for 2021-22 are yet to be confirmed on both Masters/Undergraduate Exchange.
Foreign language support	Available to exchange students during the terms (In-sessional English). Pre-sessional English programme available prior to commencement of programme (payment of fees required). Pre-Sessional English Courses Information



Nottingham
Business School
Nottingham Trent University



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Nottingham Business School

Nottingham Trent University

Academic Information

<p>Academic Calendar dates <i>*Exchange semester dates are not published on the NTU main website as this is different for every school within the University due to different course offerings. Please only use the dates on this factsheet for Nottingham Business School</i></p>	<p><u>Undergraduate/Bachelor</u> Fall Semester: Induction Week: 20th September 2021 – 24th September 2021 Teaching: 27th September 2021 – 28th January 2022</p> <p>Spring Semester: Induction Week: 31st January – 4th February 2022 Teaching: 7th February 2022 – 3rd June 2022</p> <p><u>Postgraduate/Masters</u> Fall Trimester: 24th September 2021 – 16th January 2022* Spring Trimester: 17th January 2022 – 8th May 2022* *all dates subject to change</p>
<p>Course load/semester</p>	<p>3 modules per semester (60 UK credit points/30 ECTS).</p> <p>Exchange students on Postgraduate/Masters courses can only study for 1 semester, we cannot accept full year exchange students due to the course duration.</p>
<p>Credit system</p>	<p>10 UK Credit Points = 5 ECTS 20 UK Credit Points = 10 ECTS</p>
<p>Grading system</p>	<p>Undergraduate 13 - 16 = First Class Honours (1st) 10 - 12 = Upper Second-Class Honours (2:1) 7 - 9 = Lower Second Class Honours (2:2) 4 - 6 = Third Class Honours (3rd) 0 - 3 = Fail</p>



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 Nottingham Trent University



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Teaching Excellence Framework





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Nottingham Trent University

	<p>Postgraduate 13 - 16 = Distinction 10 - 12 = Commendation 7 - 9 = Pass 0 - 6 = Fail</p>
<p>Production of transcripts (<i>approx. date to be received from NBS</i>) <i>Due to the high number of students coming on Exchange, these will now only be sent electronically to the Partner Institution.</i></p>	<p>Fall Semester – Mid March (UG/PG) Spring Semester – End of June (PG) Mid July (UG) Full Year – Mid July (UG)</p>

Application Information

<p>Application deadline for admissions per semester (BACHELOR EXCHANGE ONLY)</p>	<p>Fall Semester Nomination deadline: 1st April Application Deadline: 1st May Spring Semester Nomination Deadline: 30th October Application Deadline: 15th November</p>
<p>Application deadline for admissions per semester (DUAL AWARDS, MASTERS, PROGRESSION AND ADVANCED STANDING AGREEMENTS)</p>	<p>Fall Semester Nomination deadline: 30th April Application Deadline: 30th May Spring Semester Nomination Deadline: 30th October Application Deadline: 15th November</p>
<p>Nomination and Application procedure</p>	<p>Partner Exchange office to send nominations via an online form (we no longer accept email nominations, the link will be sent out in February/September when we open for applications).</p> <p>Dual Award Bachelor/Master student nominations should be sent via email including the information required below or we cannot progress the application.</p>



Nottingham Business School
 Nottingham Trent University



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Nottingham Business School

Nottingham Trent University

	<p>Fee paying students (non-partner institutions) can email nbs.incomingexchange@ntu.ac.uk directly to receive a link to apply.</p> <p>We will then send a link/information to the nominated student to apply. Degree awarding programmes will fill out a PDF application form.</p>
Required documents	<p>Online Application Form (Exchange students), PDF Application Form (Degree awarding programmes only), Passport, Academic Transcripts, Proof of English Language.</p>
Information for NTU and Students when nominating students for the Dual Awards	<p>Please include the following when nominating students:</p> <ul style="list-style-type: none"> • Name • Date of Birth • Nationality as per passport • Home Institution (if nominating from a non-partner email address) • Email address <p><i>Failure to provide the information required above will mean that we cannot accept the nomination.</i></p>
English Language Requirements	<p>All students are required to have IELTS 6.5 (with a minimum of 5.5 in each component) or equivalent. Further information on accepted certificates can be found at: NTU English Language Requirements.</p>



Nottingham
Business School
Nottingham Trent University



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Nottingham Business School

Nottingham Trent University

	All students must meet NTU English Language requirements to successfully study at NTU and these cannot be waived.
GPA requirements (If applicable)	N/A – Students are expected to have knowledge of the subjects shown in their transcript upon application.
Number of years of Study completed before taking part:	Undergraduate: Students must have completed 1 year of higher educational study prior to joining the exchange programme. All students will join our Year 2 courses. Masters: Students must have completed a Bachelors degree, unless otherwise agreed with the Partner directly.
Housing and Housing application procedure information	Students will be sent accommodation details after applying. NTU Accommodation Office



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Nottingham Business School

Nottingham Trent University

VISA, Living Costs and Work Information

<p>Visa information for international and EU, EEA and Swiss applicants</p>	<p>Information on visas can be found on the UK Visa and Immigration Office website as follows: https://www.gov.uk/check-uk-visa</p> <p>Further advice can available through the NTU International Web Pages: NTU Advice Applying for a visa</p>
<p>Expenses (living)</p>	<p>Approximately £1015 per month. Please see the link below for more accurate costs. NTU living costs</p>
<p>Work</p>	<p>Please see weblinks for more information. https://www.ntu.ac.uk/life-at-ntu/life-outside-lectures/plan-your-future-employability-at-ntu</p> <p>Working as a student</p>
<p>NTU Employability Offering</p>	<p><i>The offerings will differ dependent on the level of study:</i></p> <ul style="list-style-type: none"> • Placement briefings • "Prepare for Placements & Internships online learning room, workshops and events • Access to InPlace – a database full of placement/internships • Application and interview support • Help with finding and securing work experience, including access to FutureHub – events and other job opportunities (e.g.: insight days, part-time work and summer internships) • Acceler8 Employability Award, Employability Mentoring and IoD student membership on offer



Nottingham Business School
Nottingham Trent University



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Nottingham Business School

Nottingham Trent University

	<ul style="list-style-type: none">• Extensive NBS Employability and Career Management workshop programme• Priority for 1-1 career guidance appointments• 100s of graduate opportunities advertised on FutureHub and at Graduate Fairs
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General Information

Useful links	NTU International Students Starting at NTU NTU Student Guide Your NTU: Your Experience
Arrival <ul style="list-style-type: none">• Pick up service	Airport pick up service is available for students coming to Nottingham but is limited and only run at specific times of the academic year. Planning your journey
Orientation programme	All exchange students are given an orientation programme prior to commencing their studies and this is compulsory to attend. Students who fail to attend will have any arrival forms dated for the start of teaching and not the orientation date.



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Business School
Nottingham Trent University



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