



Retired Member of Staff Protocol

June 2022

Retired Member of Staff Protocol

Retired Members of Staff constitute an important part of the University of Limerick community. As staff approach retirement, and thereafter, the University wishes to treat them in a fair and consistent fashion, maintaining and encouraging a mutually beneficial relationship. A retired member of staff who wishes to continue to contribute to the work of the University may be facilitated in doing so.

As a retired member of staff you will be afforded the following benefits and courtesies:

- University of Limerick retired member of staff ID Card.
- Access to a temporary UL retired member of staff email account. (This access will no longer be available from June 2023)
- Full library visitation access.
- Use of the UL Arena at a discounted rate.
- Access to corporate rates for mobile phones with the agreement of the suppliers.
- Membership of the Retired Members of Staff Forum.
- Within reason, continue to undertake some research.
- Co-supervision of postgraduate students in accordance with current academic regulations and with agreement of the Head of Department and Dean.
- Opportunity to act as chair of research examination panels provided you maintain familiarity with the current regulations.
- Opportunities to apply, with current members, of staff for research awards, but not as Principal Investigator.
- Access to 'hot desks' (where available) in an open plan environment.

- May apply for a University Parking Permit where retired members of staff continue to make a contribution to the work of the University.

Retired members of staff will not:

- Be entitled to any allocation of dedicated, private University Office or Laboratory Space.
- Manage any University or related budget.
- Sign-off on research accounts.
- Be able to apply for research grants as Principal Investigator.
- Be entitled to University equipment e.g. mobile phones, laptops, PC's, software licences etc.
- Sit on Faculty Boards.
- Act as an internal examiner on research theses (as per current academic regulation).

Other policies may continue to apply in circumstances where retired academic members of staff continue to make an active and significant contribution to the work of the University (e.g. Workplace Dignity and Respect, Statute No. 4).

This protocol is subject to change at the discretion of the President and or his nominee.