



Online Student Application Portal

Study Abroad & Exchange

2022/23

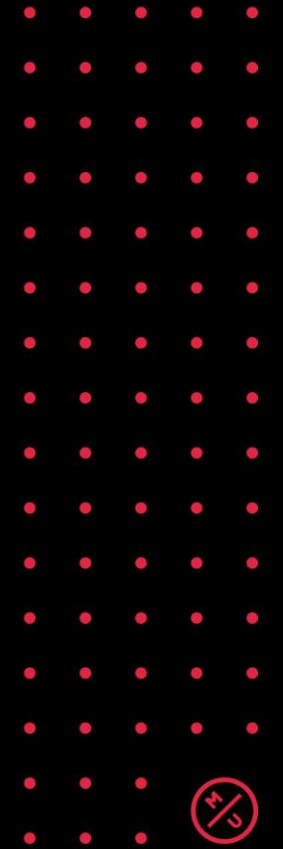
Acknowledgement of Country

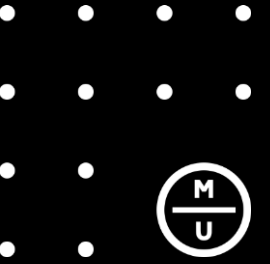


We acknowledge that Murdoch University is situated on the lands of the Whadjuk and Binjareb Noongar people.

We pay our respect to their enduring and dynamic culture and the leadership of Noongar elders past and present.

The boodjar (country) on which Murdoch University is located has for thousands of years, been a place of learning. We at Murdoch University are proud to continue this long tradition.





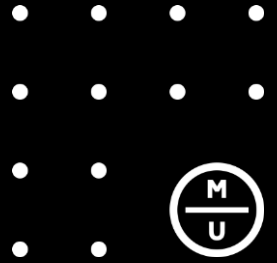
Introduction

We have prepared this document to assist you, as a Study Abroad and Exchange Student coming to Murdoch in navigating a number of screens within the Murdoch University application portal.

It does not cover the entire application, rather selected screens where students have been confused in the past. We will provide screens shots as we go along.

If you have any further questions, please contact us at studyabroad@murdoch.edu.au

Step 1.



HOME Logout ⚙️

Step 1. Applicant Details i

*Title	Miss
*Surname	Kelly
First Given Name	Bridget
Other Given Name	Anne
*Preferred Name	Bridget
*Date of Birth	17/05/1994
*Gender	Female
*Email Address	b.kelly@murdoch.edu.au
*Confirm Email Address	b.kelly@murdoch.edu.au

[Save & Continue →](#)

*Required field

Need Help?
[Give us a call](#)

Application Steps

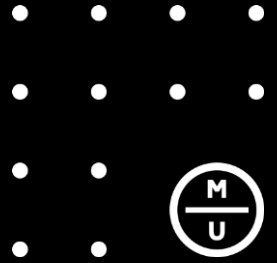
- ✓ 1. Applicant Details
- ✓ 2. Additional Details
- ✓ 3. Access and Equity Details
- 4. Course and Unit Set Details
- 5. Secondary Education Details
- 6. Tertiary Education Details
- 7. English Competency Details
- 8. Document Upload
- 9. Additional Questions
- 10. Review Application
- 11. Declaration
- 12. Submit Application

[Back to Applicant Home](#) Key

Ensure that you enter your date of birth in the correct format (day/month/year)

Please enter an email address that you regularly check as this will be where requests for additional information are sent, as well as any university communications throughout your time at Murdoch.

Step 2.



HOME Logout

Step 2. Address and Citizenship Details 1

Please provide your citizenship status, postal address and telephone numbers. Later in the application you will have an opportunity to attach proof of your citizenship (if available). A photo of the relevant page of your passport, or of your National ID card or citizenship certificate will suffice.

If you are an international student and have questions or need more information about the type of (Australian) visa you currently hold, please contact the Australian Department of Home Affairs website.

Citizenship

*Citizenship Type

- Australian citizen (including dual citizenship)
- New Zealand citizen or NZ diplomatic/consular representative
- Permanent humanitarian visa
- Permanent resident visa
- International student

Other Personal Details

Unique Student Identifier (USI)

*Visa Type

Visa Start Date

Visa End Date

Visa Number

Passport Number

Country of Birth

Country of Citizenship

Have you applied for permanent resident visa? Yes No

Date of application for permanent residency

*Have you previously studied at this institution? Yes No

Application Steps

1. Applicant Details
2. Additional Details 2
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[Back to Applicant Home](#) Key

Select:

“International Student”

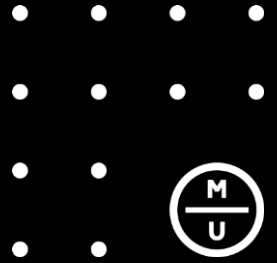
Select:

“No Current Australian VISA”

Note:

If you are a dual Australian citizen, you will still need to select International Student.

Step 2.



Passport Number

Country of Birth

Country of Citizenship

Have you applied for permanent resident visa? Yes No

Date of application for permanent residency

*Have you previously studied at this institution? Yes No

Previous Student ID (if known)

Address Details

*Is your current postal address in Australia? Yes No

*Address Line 1

Address Line 2

*City/Region/State

*Country

Overseas Postcode

Home Phone

*Mobile Phone

*Required field

Need Help?
Give us a call
8am to 6pm weekdays WA time
1300 687 3624
+61 8 9360 7455 (International)

Application Steps

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[Back to Applicant Home](#) [Key](#)

TEQSA Number: PRV12163 CRICOS Code: 00125J Privacy © 2021 Murdoch University

At 'Is your current postal address in Australia?'

Select:

“No”

When entering your mobile phone number please ensure you enter your country code before your phone number.

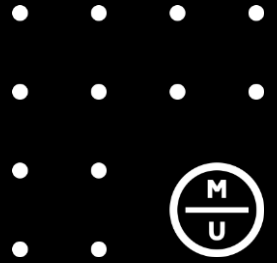
E.g.

Australia = +614

UK = +44



Step 4.



The screenshot displays the MyAdmission portal interface. A modal window titled "Add a course - Course Search" is open, featuring input fields for "Course Code" and "Course Title" (containing "EXCHANGE"), and a dropdown for "Attendance Mode" set to "ALL". Below the fields are "Cancel" and "Search" buttons. The background shows the "Step 4. Course Details" page with a sidebar of "Application Steps" including: 1. Applicant Details, 2. Additional Details, 3. Access and Equity Details, 4. Course and Unit Set Details (highlighted with a red box), 5. Secondary Education Details, 6. Tertiary Education Details, 7. English Competency Details, 8. Document Upload, 9. Additional Questions, 10. Review Application, 11. Declaration, and 12. Submit Application. A "Back to Applicant Home" link is at the bottom of the sidebar.

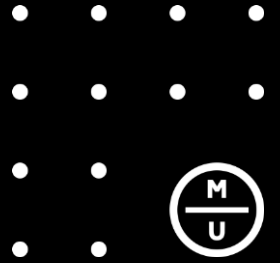
If you have been nominated by one of our Partner Universities you are an 'Exchange' student.

In the search bar type 'EXCHANGE'

If you are paying tuition, or have come through an Agent, you are a 'Study Abroad' student.

In the search bar type 'STUDY ABROAD'

Step 4.

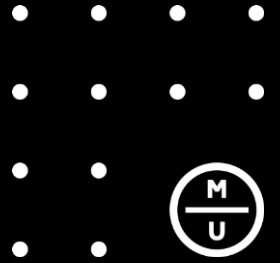


The screenshot displays the 'MyAdmission' interface. A modal window titled 'Add a course - Course Search' is open, featuring input fields for 'Course Code' and 'Course Title' (with 'EXCHANGE' entered), an 'Attendance Mode' dropdown menu set to 'ALL', and 'Cancel' and 'Search' buttons. The background page is titled 'Step 4. Course Details' and includes an 'Add a course' button. On the right, an 'Application Steps' sidebar lists 12 steps, with step 4, 'Course and Unit Set Details', highlighted in red.

Multiple duration options may pop up in the search results.

Please select the duration (1 semester or 2 semesters) that applies to your situation.

Step 4.



Add a course - Expected Commencement

Course Option	Expected Commencement	Unit Set
N1084 EXCHANGE PROGRAM - 1 SEMESTER - NOT FOR AWARD / MURDOCH CAMPUS / INTERNAL / -		

Please select a course commencement period.

*Expected Commencement

- Semester 1 2022 (Commencing between Jan 2022 - Mar 2022)
- Semester 2 2022 (Commencing between Apr 2022 - Jul 2022)
- Semester 1 2023 (Commencing between Jan 2023 - Mar 2023)
- Semester 2 2023 (Commencing between Apr 2023 - Jul 2023)
- Semester 2 2023 (Commencing between Jun 2023 - Sep 2023)

Buttons: Cancel, Previous, Continue

We have many different teaching periods at Murdoch.

Please select ONLY:

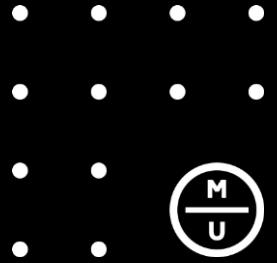
- Semester 1 (Jan – Mar)

OR


- Semester 2 (Jun – Sept)

Ensure you select the relevant year that you will be commencing at Murdoch.

Step 5.




HOME Logout ⚙️

 Step 5. Secondary Education Details i

*Have you completed or are you completing year 12? Yes No

[← Previous](#) [Continue →](#)

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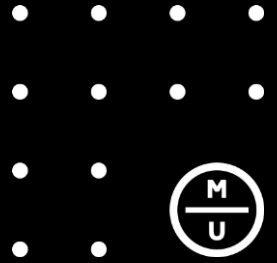
Application Steps

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You can either select
NO

Or if you have
completed
secondary/high
school in your home
country select **YES**
and enter the relevant
details.

Step 6.



HOME Logout ⚙️

Step 6. Post-Secondary/Tertiary Education Details i

Summary of Tertiary Education

Country	First Year Enrolled	Last Year Enrolled	Institution	Qualification	Level of Completion	Action
WALES	2017	2021	ABERYSTWYTH UNIVERSITY	BACHELOR OF SCIENCE	COMPLETED 1 OR MORE STUDY PERIODS	Delete

[Add New Record +](#)

[← Previous](#) [Continue →](#)

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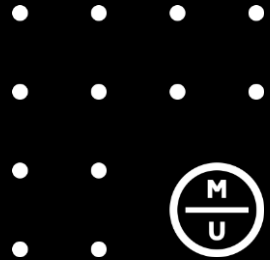
Enter the details of your **home institution** and **current degree/course**.

At 'Last Year Enrolled' enter the **current year**.

Select:

'Completed 1 or more study periods'

Step 8.



Step 8. Document Upload i

If you are an International Student applying to study in Australia, you must also complete a Genuine Temporary Entrant (GTE) form. Failing to submit the required GTE form may cause delays in your application being processed.
If you are currently residing in Australia, you must complete the [Genuine Temporary Entrant Form - Onshore Applicant](#).
If you are currently residing outside of Australia, you must complete the [Genuine Temporary Entrant Form - Offshore Applicant](#).

If you are a current or previous Murdoch student, you do not need to supply your Murdoch transcript.

If you are a Year 12 Early Offer Program applicant, you must upload your year 11 school report and grades, so that we can assess your application. Applications without this document cannot be assessed. To do this:
1. Select document type "Yr11 Report" and upload your report.

Headstart (TLC110) Program applicants are required to upload a [Statement of Validation](#) from their school to inform the University that they have spoken with their School Coordinator regarding participating in program.

If you do not currently have all the required supporting documentation that demonstrates that you meet the entry requirements for the course you are applying for, please upload copies of any relevant documentation currently available as we may be able to make a conditional assessment of your application.

*Document Type

(Only mandatory when uploading documents otherwise leave blank)

Application Steps

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You will need to download and complete either the **ONSHORE or OFFSHORE 'Genuine Temporary Entry Form (GTE)'**, then upload.

This is where you also upload your personal statement, unit selection worksheet, and any other relevant documents.

For the unit selection worksheet select the document type as **'Other'**



You're all done!

If you have any questions about steps that were not outlined in this document please contact either:

internationaladmissions@murdoch.edu.au OR
studyabroad@murdoch.edu.au