

LISD QIP Implementation Summary Report

Unit: Library and Information Services Division

Head of Unit: Gobnait O’Riordan
(responsible for QIP implementation)

1. Date on which QIP received from QSU: 23rd January 2020
2. Date on which unit met to discuss and ratify the QIP: 28th February 2020
3. Date on which interim self-assessment of progress on level 1 recommendations (sections 5 and 6 in table) was returned to QSU: 29th October 2020
4. Date on which QIP progress was presented to Quality Committee: 30th November 2020
5. Date on which implementation review meeting was held: 8th June 2022
6. Final summary report presented to Quality Committee:

Summary status of recommendation implementation:

Rec no. (level)	Recommendation	Closed	Open	Commentary
1 (1)	Grow the staff complement to build capacity to protect the service improvements and innovations made possible by the new library extension and expected of an academic library in the 21st century.	√		Medium term staffing plan has been submitted to support UL@50. This envisages a number of posts. 3 of 5 requested positions approved for 2022/23. Additional positions will be filled over time of the strategic plan, resources allow.
2 (1)	Develop job descriptions and person specifications that are appropriate to new roles to ensure that the library has the skills and competencies required to support the university’s strategic development.	√		This will be addressed with the recruitment of posts in 2022/23.
3 (1)	Prioritise the recruitment of staff who can partner with existing library staff and academic colleagues to develop and promote services around the key areas of digital scholarship and open science.		√	Digital scholarship and open science posts will be prioritised for 2023/24 as per commentary in Rec 1.
4 (1)	Highlight to senior university leaders the importance of matching or exceeding the mean budget allocation of Irish Universities Association (IUA) libraries for information resources.		√	Impacted by Covid and urgent digital shift to use of online resources. Further analysis of resource usage for full academic year post pandemic is underway. ▽

5 (1)	Develop the potential of Alma (the library management system) and Leganto (the reading list system) to improve the availability of texts essential to taught modules. This may involve automating processes and the transfer of reading list management to staff focused on the acquisition of resources.	✓		One post has been allocated to this function.
6 (1)	Ensure there is consistency in the levels and types of service available to library users across all academic areas within the university and develop plans to address any apparent weaknesses.	✓		The realignment of departments is complete.
7 (1)	Complete the refurbishment of the library including the former Special Collections area.		✓	2 key areas are complete. Covid 19 campus closures and restrictions significantly hindered the progress of this recommendation. However, a plan has been developed and consultation with architects to progress is underway. Expected completion 2024/25 subject to budgetary considerations.
8 (1)	Protect the current student-to-seat ratio and prioritise study spaces for students.		✓	Student: seat ratio is declining. Plans to repurpose library spaces and introduce more seating have been significantly impacted by the Covid pandemic. Escalation item : DLIS to meet with CFPO
9 (1)	Respond to student demand for extended opening hours to the library building and its facilities, liaising with student representatives.	✓		
10 (1)	Enhance and record the library's contribution to the university's mission of civic engagement	✓		
11 (1)	Continue to engage with university management to secure the library's involvement with the university's city centre initiative.	✓		Current use of the city centre site focuses on meeting space and design studios. LISD engagement will recommence as longer-term plans for the city centre accommodation progress.
12 (1)	Liaise with UL senior management to ensure that LISD maintains a strong leadership position within the university's governance structure.	✓		
13 (2)	Develop a library staff succession plan.		✓	A review undertaken concluded that formal succession plan must be done as part of university and HR initiative and cannot be done at an individual department level in the public sector environment in

				which we operate. ESCALATE to University QIP
14 (2)	Present operational statistics and details of KPIs annually to the most appropriate senior institutional deliberative committee.	✓		
15 (2)	Explore the provision of a catering service during extended opening hours.		✓	Not in scope of LISD. Escalate to PCC – catering for students out of hours – evening/Saturdays/Sundays

Janet Suelle

Director of Quality

Date: 7th July 2022

G O'Riordan

Director Library & Information Services

Date 25 October 2022