



## University of Limerick Student Laptop Loan Scheme Terms and Conditions 2023-24

- a. Laptop is provided to an eligible student strictly under a loan scheme.
- b. First year undergraduate students are given priority.
- c. The device remains the property of UL whilst student is in receipt of a loaned device. Following a period of 3 years, UL ownership of the device will pass fully to the student and the device will be removed from the University asset register.
- d. Students who receive re-imaged laptops will take ownership of the device following a period of 1 year.
- e. If a student leaves/exits UL before completing their course or at any time within the initial 3-year loan period, they must return the device.
- f. If a student damages the device they will be liable for the cost of the repair to the device.
- g. If the device is found to be faulty, the student must contact Dell to resolve the issue and Dell will be liable for cost/responsibility to repair the device.
- h. Eligibility will be on a needs basis, prioritised as appropriate by UL. Documentation may need to be provided by the student to prioritise applications, including proof of the student's/parent's income, as appropriate, and receipts for costs such as rent, bills or childcare.

Once a student is allocated a device the following conditions apply:

- A five-year warranty has been provided by the manufacturers (Dell) and in the event of any issues with device, Dell should be contacted for service and support. Dell Pro Support number is 1800-246-105, this information is provided to student on receipt of their device.
- The University of Limerick will not be responsible for any technical support or maintenance of devices once a student has received a laptop. Accidental damage will not be covered and students will not be eligible for a replacement laptop if laptops are no longer working.
- In the event of damage to the device the student is liable for sourcing a company to repair the device and for the cost of this repair.
- It is essential that you read the Windows set-up and device Encryption information and follow all instructions to set up appropriately before using the laptop.

## **Eligibility for the laptop loan scheme**

To be eligible for a laptop you must be registered as a full or part-time undergraduate student in Academic Year 2023-24 and be from one of the target groups identified in the National Access Plan 2022-2028. Eligibility will be on a needs basis and in accordance with the guidelines. UL must be satisfied that a student who receives a device under this scheme has demonstrated the financial need for the device to access and fully participate in their programme of study - i.e. they or their family do not have the means to purchase such a device themselves. Students who identify within the following groups may be eligible under the scheme:

- Students who are socioeconomically disadvantaged
  - Students from low-income families and/or who are long-term social welfare dependent
  - Students from socioeconomically disadvantaged areas
  - Students who are mature and have never previously accessed higher education
  - Students who are mature and who previously attended higher education but did not complete a course (that is, 'second-chance' mature students)
  - Students who are lone parents or teen parents
  - Student who are migrants or refugees or who have experience of the international protection process, or students from ethnic minorities
  - Students who have experience of the care system
  - Students who are survivors of domestic violence
  - Students who are carers
  - Students who have experienced homelessness
  - Students who have experience of the criminal justice system
- Students who are members of Irish Traveller and Roma communities
- Students with disabilities including intellectual disabilities
- Students who can clearly demonstrate urgent financial need who are not part of another target group listed above
- Any combination of one or more of the above

(NOTE: International Students and non-EU fee paying students are NOT eligible under this scheme)

Due to limited availability of laptops, priority will be given to incoming First Year undergraduate students and eligibility will be based on overall personal or parental income (as applicable) as well as membership of one



of the target groups. Supporting documentation must be provided as part of your application.

#### Acceptable Usage Policy

The use of this Student University Laptop is bound to the University [Acceptable Usage Policy](#). The University Acceptable Usage Policy is aimed at addressing User conduct in their use of the University's IT Resources, including the UL Student Laptop Loan Scheme - with clear guidance on the acceptable, safe and legal way in which they can use this device.

#### Saving Personal Data

UL strongly advise not to store Personal Data locally on the laptop and to use Cloud based storage services such as OneDrive for Business. Note OneDrive Syncing should not be enabled.

#### Encryption

Bit Locker encryption can be turned on for this device. This will encrypt the hard drive of the laptop and protect it against unauthorized access in event of a lost/stolen device. Please be aware that ITD Service Desk do not provide encryption support, and encryption keys must be managed by the Student.

### **Funding of the laptop loan scheme**

Funding was made available through the Devolved Capital Grant 2022-23 to enable the University of Limerick to purchase laptops for loan to disadvantaged students under this scheme.

Older laptops under a Government Loan Scheme were purchased with funding made available in 2020 by the Department of Further and Higher Education, Research, Innovation and Science (DFHERIS) as part of a once-off package of Covid-19 related measures. This scheme is now finished.