



Certificate in Workplace Transversal Skills

Programme Overview

Core transversal skills are becoming ever more important to an individual's successful and sustainable employment.

This programme is for those who wish to enhance their personal and professional development and aims to provide participants with a set of soft skills for success in every sphere.

1 year part-time
(Online)

Participants will learn to:

Effectively communicate, collaborate, and interact with others.

Create a harmonious and productive collaborative environment.

Inspire, motivate, and guide professional teams.

Find innovative solutions and make informed decisions.

Handle challenging situations, adapt to change, and maintain a healthy work-life balance.

Foster healthier relationships by addressing disagreements with tact and understanding.

Programme Content

The programme consists of six taught modules over two semesters with a duration of 5 weeks for each 6 credit module. Modules are delivered online via our dedicated online learning management system facilitating a flexible learning environment.

Focusing on practical and real-life applications of soft skills, the course content is based on the latest research and industry best practices in soft skills development, delivered by expert instructors.

Semester 1	Semester 2
<ul style="list-style-type: none">• Productive and Healthy Remote Working• Translating Organisation Aspirations into Organisation Goals• Teamwork, Change and Cultural Diversity	<ul style="list-style-type: none">• Cooperative versus Pseudo-Cooperative Workplace• Problem Solving Tools and Techniques• Project

Entry Requirements

The main objective of this programme is to upskill the Irish workforce in terms of the general and transversal skills they need in order to be more effective in their workplace. Therefore, there is no academic pre-requirement for entering this course of study.

All applicants with a Leaving Cert are eligible to apply for this programme.

Funding

Applicants may be eligible for reduced fees under the Skillnet initiative. For funding queries, email: info@icbe.ie.

Further Information

To learn more about the Certificate in Workplace Transversal Skills and how to apply: scan the QR code.

Contact Us

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