

**"To sustain and seek to continually improve the quality of all services that we provide to the campus community" B&E Department Quality Statement**

# **BUILDINGS AND ESTATES DEPARTMENT**

**AN INTRODUCTION**

## **Contact Us**

**AM-065, Main Building**

**Email: [buildingsmaintenance@ul.ie](mailto:buildingsmaintenance@ul.ie)**

**Tel: 061-202001/202006**

**Web: [www.ul.ie/buildings](http://www.ul.ie/buildings)**

**Helpdesk Mon- Fri 09h00-17h15**





# KEY INFORMATION

## WWW.UL.IE/BUILDINGS

# WHAT WE DO

**Buildings and Estates' (B&E) brief includes the following functions:**

- New building and works projects
- Maintenance of the campus building fabric and associated building plant
- Maintenance of all campus grounds, sports fields, roads, pavings, water features, lighting and services, both underground and above
- Energy management
- Security
- Traffic and parking management
- Cleaning
- Waste management
- Porter service
- Goods receiving and distribution
- Space planning and management
- Insurance
- Land acquisition including legal issues
- Signage
- Key management
- Liaison with Higher Education Authority and Department of Education and Skills re. buildings and physical development matters
- Furniture – procurement and maintenance

## PARKING & PERMITS

Please see our website for full details on parking arrangements on campus and how to get a parking permit:

[www.ul.ie/buildings/content/parking](http://www.ul.ie/buildings/content/parking)

## INSURANCE

B&E manages all insurance matters on behalf of the University. Details on insurance for travel, research, sabbatical leave etc. can be found on our webpage

[www.ul.ie/buildings/services/insurance](http://www.ul.ie/buildings/services/insurance)

## LOG A REQUEST CALL

The B&E Helpdesk team acts as the first point of contact for you to report any issues for attention by the B&E department. Hours of Service are 09h00-17h15 Monday to Friday. Email your issue to: [buildingsmaintenance@ul.ie](mailto:buildingsmaintenance@ul.ie)  
Tel: 061-202001/202006

## TRAVEL & TRANSPORT

Details on transport options to UL, maps, timetables, shower facilities for cyclists and much more can be found at [www.ul.ie/buildings/travel/travel-transport-main-page](http://www.ul.ie/buildings/travel/travel-transport-main-page)

## SECURITY

**In an Emergency call 3333  
(061-213333 from a landline/mobile)**

24hr Security Control Centre 061-234600. The control room is located at No. 15 on the [Campus Map](#).

## BUILDING ACCESS HOURS

For details on how access to University of Limerick buildings during normal business hours & outside normal business hours both in & out of semester in line with Health & Safety best practices are controlled please click <https://www.ul.ie/buildings/services/polices-procedures>

## GREEN CAMPUS

UL ranks 20th in the UI Green Metric World Rankings 2019. B&E welcomes your support, participation and ideas on various Green Campus initiatives.

[www.ulgreencampus.com](http://www.ulgreencampus.com)  
[www.ulcommunityroofgarden.com](http://www.ulcommunityroofgarden.com)